



Headteacher: Mr M Warren

December 2016

Dear parent/carers,

Year 10 GCSE History study visit to Berlin: 4th-7th October 2017

I am delighted to confirm that your daughter has secured a place on this trip. We had a very positive response and the trip is now full to capacity with 72 students participating. Now that the numbers in the party are known, we are in the process of confirming flights and other bookings for this trip. It promises to be a very exciting and worthwhile visit.

Thank you to those of you who have already paid the initial £100 deposit in full. If you have not done so, I would be grateful if you could do so as soon as possible. The remaining balance, currently estimated at £385, will be payable in instalments according to the following schedule:

Amount	Payable no later than:
£100	Friday 10 th February 2017
£100	Friday 31 st March 2017
£100	Friday 26 th May 2017
£85	Friday 30 th June 2017

Payments can be made via an online debit or credit card payment through the Wisepay payment portal, accessible through a link on the school website; by cheque made payable to Presdales School; or in cash. Please deliver cheques or cash to Mrs Eyre, in an envelope **labelled with your daughter's name, form and "Berlin Trip 2017"**. As before, if you foresee circumstances which may affect your ability to pay the remaining balance, please contact me.

In view of the falling value of sterling relative to the euro, we are taking steps to limit the cost of the trip, for example by making more use of public transport rather than chartered coaches in Berlin. We hope that this will enable us to avoid an increase in the overall cost of the trip. However, since most of the expenses of the trip are payable in euros, please be aware that the overall cost may increase if there are further disadvantageous changes to the exchange rate in the coming months.

Now that your daughter's place is confirmed and we are making non-refundable bookings, if your daughter were to withdraw from the trip and we were unable to fill the place, we would be unable to refund the whole cost of the place without jeopardising the viability of the trip. If you have concerns about this, please do not hesitate to contact me to discuss the situation.

Yours faithfully,

Mrs E Carr
Head of History (on maternity leave until January 2017)
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