



Headteacher: Mr M Warren

September 2017

Dear Parents and Carers

I trust that you and your families were able to enjoy valuable time together over the summer break, and that our students had a well-deserved break.

We would like to welcome those parents and students new to Year 7 and Year 12, and also to those few who have joined us in other year groups. We look forward to teaching your children and working with you to ensure that they all have an enjoyable and fulfilling time at Presdales.

We were very pleased with our summer exam results at both GCSE and A Level. There has been a great deal of change nationally at both GCSE and A Level over the past year or so and we are proud of how our students have coped with this. A brief overview of provisional results can be found on our website. ***(Results and Ofsted tab at bottom of home page)***

I would like to take this opportunity to give some reminders about changes for this year:

Times of the school day

AM Warning bell	8.35 am
Registration	8.40 am
Period 1	9.05am
Period 2	9.55am
Break	10.45am
Warning bell	11.00 am
Period 3	11.05am
Period 4	11.55am
Lunch	12.45pm
PM Warning Bell	1.40pm
Period 5	1.45pm
Period 6	2.35pm
End of day Bell	3.25pm

Students are allowed into the school building from 7.45am and can go to their form room. All students need to leave the school site by 4.30pm unless they are participating in an organised after school activity and are being supervised by a member of staff. At the end of the school day, students can only wait in the dining room unless they are in homework club or a supervised activity.

We will monitor the bus arrival and departure times and liaise with county transport and the bus companies if there are any concerns.

Updated Behaviour for Learning Policy

The Behaviour for Learning policy was updated during last term and was launched through assemblies and form times with the students. We recommend that you familiarise yourself with the contents of the policy, in particular



the content about uniform/jewellery and the use of mobile phones. The policy can be found on the school website (*The School – School policies*)

Communication with the School

We believe that effective communication between school and home is vital. Over the past year, we have tried to improve the communication with parents through coffee mornings, PressTales and more regular emails and letters. We will continue to improve links between home and school over the coming year.

Over the next term every year group will have an information evening. We will share key dates and advice on how to best support your child for the year ahead.

The dates of these meetings are as follows (in chronological order):

Year 12	Thursday 14 September	7.00pm
Year 7	Tuesday 19 September	7.00pm
Year 13	Thursday 21 September	7.00pm
Year 11	Monday 25 September	7.00pm
Year 8	Tuesday 17 October	7.00pm
Year 10	Monday 30 October	7.00pm
Year 9	Tuesday 14 November	7.00pm

If you have any concerns about your child, your first point of contact should be their Form Tutor or Head of Year. If you contact the school, please expect a response within 48 hours. There are times when this may be an acknowledgement of your communication, as more time is needed to look into your concerns e.g. part time staff who are not in school to talk to. We would ask that if you have a concern, please seek clarification on the matter first, before assuming that the information your child has given you is the only version.

As we are a large secondary school, there is a clear management structure within the school to enable us to support students effectively. There are times when an issue may need escalating and the following structures are in place to support this.

Pastoral issue:

Form Tutor → Head of Year → Assistant Headteacher (Head of Key Stage) → Deputy Headteacher (Pastoral) → Headteacher

Academic/curriculum issue:

Form Tutor/Subject Tutor → Head of Department/Faculty → Senior Leadership Team (department link) → Deputy Headteacher (Curriculum) → Headteacher

All roles are listed on the school website (*The School – Staff members*)

Secondary Transfer Evening

Our secondary transfer evening will take place on Thursday 12th October. In preparation for this evening, the school will close at **12.45pm** on the Thursday. We are also closed on **Friday 13th October** for a staff inset day.

Thank you for the support that you gave us last year, especially with the changes that we have made to the times of the day and the curriculum. We look forward to a productive relationship where we are all working together to ensure that every child fulfils their potential. Our key improvement priorities can be found on the school website (*The School – School policies*)

Yours sincerely



Matthew Warren
Headteacher