

Presdales School



Title	SUPPORTING PUPILS AT SCHOOL WITH MEDICAL CONDITIONS
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Author/Title	Kate Chandler, Assistant Headteacher Community/Pastoral Manager KS3
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Enquiries & comments

Any enquiries and comments about this publication may be made to:

Telephone: 01920 462210 / **Email:** admin@presdales.herts.sch.uk

Address: Hoe Lane, Ware, Hertfordshire SG12 9NX

Supporting Pupils At School With Medical Conditions

Summary

Section 100 of the Children and Families Act 2014 places a duty on governing bodies and school staff to make arrangements for supporting pupils at school with medical conditions.

Key Points

- Pupils at Presdales School with medical conditions are properly supported so that they have full access to education, including school trips and physical education.
- Arrangements are in place at Presdales School to support pupils at school with medical conditions.
- Appropriate professionals, pupils and parents are consulted to ensure that the needs of children with medical conditions are effectively supported.

Introduction

The aim is to ensure that all children with medical conditions, in terms of both physical and mental health, are properly supported in school so that they can play a full and active role in school life, remain healthy and achieve their full academic potential.

It is important that parents feel confident that Presdales School will provide effective support for their child's medical condition and pupils feel safe and will receive a full education. In making decisions about the support they provide, Presdales School establishes relationships with relevant local health services to help them. It is crucial that we receive and fully consider advice from healthcare professionals and listen to and value the views of parents and pupils.

Some children with medical conditions may be disabled. Presdales School and its governing body comply with their duties under the Equality Act 2010. Some may also have special educational needs and may have a statement, or Education, Health and Care plan which brings together health and social care needs, as well as their special education provision. For children with SEN, this guidance is read in conjunction with the SEN code of practice.

The Role of the Governing Body

The governing body ensures that the school's policy clearly identifies the roles and responsibilities of all those involved.

In making their arrangements, the governing body takes into account that many of the medical conditions that require support at school will affect quality of life and may be life-threatening. Some will be more obvious than others. The governing body ensures that the focus is on the needs of each individual child and how their medical condition impacts on their school life.

Children and young people with medical conditions are entitled to a full education and have the same rights of admission to school as other children.

The governing body ensures that the arrangements they put in place are sufficient to meet their statutory responsibilities and ensure that policies, plans, procedures and systems are properly and effectively implemented.

Policy implementation

The governing body ensures that the school's policy is implemented effectively, including the named person, (Jane Fry) who has overall responsibility for policy implementation.

This person ensures:-

- That sufficient staff are suitably trained, including the induction of new staff and briefing for supply teachers.
- That all relevant staff will be made aware of the child's condition.
- That cover arrangements in case of staff absence exist to ensure someone is always available.
- Risk assessments are undertaken for school visits and other school activities outside of the normal timetable.
- Monitoring of individual healthcare plans.

Procedures to be followed when notification is received that a pupil has a medical condition

Procedures are in place to cover any transitional arrangements between schools, the process to be followed upon reintegration or when pupil's needs change, and arrangements for any staff training or support. For children starting at a new school, arrangements are in place in time for the start of the relevant school term. In other cases, such as a new diagnosis or children moving to a new school mid-term, every effort is made to ensure that arrangements are put in place promptly.

Presdales School does not wait for a formal diagnosis before providing support to pupils. In cases where a pupil's medical condition is unclear, or where there is a difference of opinion, judgements will be needed about what support to provide based on the available evidence. This would normally involve some form of medical evidence and consultation with parents. Where evidence conflicts, some degree of challenge may be necessary to ensure the right support can be put in place.

Individual Healthcare Plans

The governing body ensures that Presdales School's policy covers the role of individual healthcare plans. Individual healthcare plans help to ensure that the school effectively supports pupils with medical conditions. They provide clarity about what needs to be done, when and by whom. Supporting such children is not the responsibility of one person.

The format of individual healthcare plans varies to enable the school to choose whichever is the most effective for the specific needs of each pupil. They are easily accessible to all who need to refer to them. The plans capture the key information and actions that are required to support the child effectively. The level of detail within plans depends on the complexity of the child's condition and the degree of support needed. This is important because different children with the same health condition may require very different support.

Plans are drawn up in partnership between the school, parents and a relevant healthcare professional, who can best advise on the particular needs of the child. The aim is to capture the steps to take to help the child manage their condition and overcome any potential barriers to getting the best from their education. Plans are reviewed at least annually or

earlier if evidence is presented that the child's needs have changed. They are developed with the child's best interests in mind and ensure that the school assesses and manages risks to the child's education, health and social well-being and minimises disruption.

Where a pupil is returning to school following a period of hospital education or alternative provision (including home tuition), the individual healthcare plan identifies the support the pupil will need to reintegrate effectively.

Information to be recorded on the Individual Healthcare Plans

- The medical condition, its triggers, signs, symptoms and treatments.
- The pupil's resulting needs, including medication and other treatments, time, facilities, equipment, testing, access to food and drink where this is used to manage their condition, dietary requirements and environmental issues eg crowded corridors, travel time between lessons.
- Specific support for the pupil's educational, social and emotional needs eg how absences will be managed, requirements for extra time, rest periods or additional support in catching up with lessons, counselling sessions.
- The level of support needed, including in emergencies. If the pupil is self-managing their medication, this should be clearly stated with appropriate arrangements for monitoring. If a child refuses to take medicine or carry out a necessary procedure, staff should not force them to do so. Parents/carers should be informed so that alternative options can be considered.
- Who will provide this support, their training needs, expectations of their role and confirmation of proficiency to provide support for the child's medical condition.
- Who in school needs to be aware of the child's condition and the support required.
- Arrangements for written permission from parents/carers for medication to be administered by a member of staff, or self-administered by the pupil during school hours.
- Separate arrangements or procedures required for school trips or other school activities outside of the normal school timetable that will ensure that the pupil can participate.
- Where confidentiality issues are raised by the parent/child, the designated individuals to be entrusted with information about the child's condition.
- What constitutes an emergency, including whom to contact, and contingency arrangements.

Roles and Responsibilities

The governing body makes arrangements to support pupils with medical conditions in school, including that a policy is developed and implemented.

The Headteacher ensures that the school's policy is developed and effectively implemented. This ensures that all staff are aware of the policy for supporting pupils with medical conditions.

Any member of school staff may be asked to provide support to pupils with medical conditions.

School nurses are responsible for notifying the school when a child has been identified as having a medical condition which will require support in school. Wherever possible, this will happen before the child starts at school.

Other healthcare professionals should notify the school nurse when a child has been identified as having a medical condition.

Pupils with medical conditions are fully involved in discussions about their medical needs. Some pupils are competent to manage their own health needs and medicines and when this is the case, it will be stated on the individual Healthcare Plan.

Parents should provide the school with sufficient and up-to-date information about their child's medical needs. They should carry out any action they have agreed to as part of its implementation eg provide medicines, equipment and ensure that they or another nominated adult are contactable at all times.

Staff Training and Support

The governing body supports, assesses and reviews the training provided to the relevant staff to support students with medical conditions.

The person responsible for medical provision ensures that key members of the school staff providing support to a pupil with medical needs, have received suitable training in order for them to feel confident and competent. Staff are given an understanding of the specific medical conditions they are being asked to deal with, their implications and preventative measures. Without appropriate training staff cannot give prescription medicines or undertake healthcare procedures. Staff recognise and act quickly when a problem occurs.

Managing Medicines on School Premises

No child under 16 will be given prescription or non-prescription medicines without their parent's written consent.

Presdales School can only accept prescribed medicines that are in-date, labelled, provided in the original container as dispensed by a pharmacist and include instructions for administration, dosage and storage. The exception to this is insulin which must still be in date, but will generally be available inside an insulin pen or a pump, rather than in its original container.

All medicines will be stored safely. Children will know where their medicines are at all times and they are able to access them immediately. They will know who holds the key to the storage facility. Medicines and devices such as asthma inhalers, blood glucose testing meters and adrenaline pens are always readily available to pupils.

Controlled drugs prescribed for a pupil are securely stored and only named staff have access. A record is kept of any doses used. Any side effects of the medication are noted and parents informed.

Emergency Procedures

The individual healthcare plan should clearly define what constitutes an emergency and explain what to do. Other pupils know to inform a teacher immediately if they think help is needed.

If a pupil needs to be taken to hospital, staff stay with the pupil until the parent arrives, or accompany a pupil to hospital by ambulance.

Day Trips, Residential Visits and Sporting Activities

The governing body ensures that arrangements are clear and unambiguous about the need to support actively pupils with medical conditions to participate in school trips and visits, or in sporting activities, and not prevent them from doing so. Teachers will be aware of how a pupil's medical condition will impact on their participation. Arrangements will be made for the inclusion of pupils in such activities, unless medical evidence states this is not possible. Risk assessments will be undertaken to ensure that relevant steps are taken, to ensure that pupils can participate safely.