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Headteacher: Mr M Warren

Monday 27<sup>th</sup> November 2017

RE: Italian trip: Urbania, Le Marche, July 2018

Dear parent/guardian,

I am writing to confirm your daughter's place and update you on the payment schedule for the Italian trip to Urbania from 12<sup>th</sup>-19<sup>th</sup> July 2018.

Thank you for paying the initial deposit of £220. In order to break down the final payments due (£655) I have outlined the payment schedule below:

£220 to be paid by Friday 15<sup>th</sup> December 2017  
£220 to be paid by Friday 2<sup>nd</sup> February 2018  
£215 to be paid by Friday 27<sup>th</sup> April 2018

The full balance may be settled at any time before these dates.

The linguistic benefits of this trip are huge and previous participants have found the experience to be highly useful and rewarding as it is particularly tailored to their GCSE studies.

Please do not hesitate to contact me if in need of any further information or clarification on the following email address: [earnshaw-crofts@presdales.herts.sch.uk](mailto:earnshaw-crofts@presdales.herts.sch.uk).

Yours faithfully,

**Mr. J. Earnshaw-Crofts.**

**Acting Head of Italian** (maternity cover for Mrs. Evenden).

[earnshaw-crofts@presdales.herts.sch.uk](mailto:earnshaw-crofts@presdales.herts.sch.uk)

