

Presdales School
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Headteacher: Mr M Warren

7 November 2017

Dear Parents/Carers

I am writing to invite you to our Year 7 Parents' Consultation Meeting, which is to take place on **Monday 11 December, 4.15 p.m. – 7.15p.m.**

There will be three sessions, each lasting an hour. If you would prefer to come at a particular time, please indicate that on the tear-off slip. If you have no special preference, please indicate that this is the case so that we may allocate times which suit everyone. We shall let you know your time via your daughter, but we may not be able to give everyone their first choice.

May I ask you to try to keep to the times of your session so that parents following do not have to wait and to note that **session 3 ends at 7.15 p.m. It will not be possible for you to see every member of staff who teaches your daughter, so we would recommend that you concentrate on seeing the teachers of subjects about which you may have concerns during the first half of the session.**

Your daughter should attend the evening with you and should be in school uniform.

Would you please return the tear-off slip below via your daughter to her form teacher as soon as possible and no later than **Friday 24 November 2017.** Alternatively, you can email Mrs L Gregg at greggl@presdales.herts.sch.uk. You will receive confirmation of your appointment by Wednesday 6 December.

Yours sincerely,

Mr M Warren
Headteacher

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YEAR 7 PARENTS' CONSULTATION MEETING – MONDAY 11 DECEMBER 2017

Daughter's name: **Form:**.....

Please state order of preference (1,2,3)

- I prefer to come for the first session (4.15 - 5.15 pm)
- I prefer to come for the second session (5.15 - 6.15 pm)
- I prefer to come for the third session (6.15 - 7.15 pm)
- I have no special preference for a time

Signed.....

PLEASE NOTE: THE SESSIONS WILL BE ALLOCATED ON A FIRST COME FIRST SERVED BASIS.

