

Tuesday 3rd July 2018

Dear Parents / Guardians,

We are writing to you with details of the Bronze Duke of Edinburgh Award 2018-19 at Presdales School. This letter outlines how the Bronze Award program will be managed and delivered at Presdales this year, what is expected of a Bronze participant and some key dates and contact information. There is also an application form for this year's Bronze Award to be filled out by parents / guardians and handed in to Mrs Eyre in the school office **by Friday 13th July 2018**.



The Bronze Duke of Edinburgh Award at Presdales school is coordinated by Miss Haywood who monitors and supports participants in their progress and commitment towards their award throughout the academic year. Miss Haywood will also manage the expedition sections which will be facilitated by BXM Expeditions. BXM Expeditions are an Approved Activity Provider with a full AALA license for the activities they provide. They are an experienced organization working with schools all over the country.

The Duke of Edinburgh Bronze Award requires participants to complete 4 sections:

- **Skill** (learning and making progress towards a goal in a skill)
- **Physical** (participating in a physical activity)
- **Volunteering** (being involved in an activity that benefits others)
- **Expedition** (completing a training day, a Practice Expedition and a Qualifying Expedition).



Students must dedicate approximately **one hour a week** towards their **Skill**, **Physical** and **Volunteering** sections. Two of these sections to be completed over **three months** and one section over **six months**. Students will be supported in their selection of appropriate activities and monitored by Miss Haywood throughout the delivery of the program. Completion of these sections will primarily be the responsibility of the students taking part however participants will be required to attend **one compulsory lunchtime**

session every two weeks with Miss Haywood in which they will discuss their progress in each section and ensure that their evidence is up to date and correctly uploaded onto the eDofE portal.

Completion of the award requires on-going commitment from participants to all four sections, therefore **all students taking part will be required to attend the lunchtime sessions, training day, Practice and Qualifying Expeditions in order to complete the award program**.

Expedition groups will attend a training day on **12th January 2019** at Presdales School where they will learn with trained leaders about map reading skills, cooking in the outdoors, first aid, camp-craft and all about food and kit for an expedition.

For the Practice and Qualifying Expeditions, details of exact locations and timings will be sent out nearer the time but the Practice Expedition will take place on the **23rd-24th March 2019** and the Qualifying Expedition will be held on **15th – 16th June 2019**.





The cost of the entire award is **£187** which includes a **£27** sign-up fee for eDofE and **£160** for the expeditions. This includes qualified staffing for all 5 days, tents, stoves, gas, maps, camp fees, resources and assessors. Any student wishing to take part in the award should fill out the application form attached to this letter and return it to Mrs Eyre in the school office **by Friday 13th July** along with a deposit of **£60**. Payment can be made either as an online debit or credit payment through the Wisepay payment portal, accessible through a

link on the school website, a check made payable to Presdales School or cash in an envelope clearly labelled with your daughter's form, name and relevant trip details.

The remaining payment schedule will be as follows:

£63.50 by **Friday 28th September 2018**

£63.50 by **Friday 25th January 2019**

Please be aware that the deposit of £60 is non-refundable. I would also like to emphasise that there is financial help available so that it should be possible for anyone to do the award even if cost is a barrier. Please contact Miss Haywood on haywooda@presdales.herts.sch.uk or Ms Jennings sjennings2901@presdales.herts.sch.uk if you have any difficulties with these dates.

Once we have all of the application forms, I will write to you shortly confirming your daughter's place on the Duke of Edinburgh Bronze Award program 2018-19 with further information regarding the date for the Parents' Information Evening in September. Should you have any further questions at this stage, please do not hesitate to contact me at school.



Yours sincerely,

Miss Haywood
Duke of Edinburgh Coordinator
Teacher of French and PE

I would like my daughter to take part in the Bronze DofE Award Program 2018-19 and understand the cost of this will be **£187.00** and agree to make a non-refundable deposit of **£60**. I enclose payment as Cash / Cheque / Paid Online (circle as appropriate).

I also agree to pay the remaining balance by the following dates payment through the Wisepay payment portal, accessible through a link on the school website, a check made payable to *Presdales School* or cash in an envelope clearly labelled with your daughter's form, name and relevant trip details:

£63.50 by **Friday 28th September 2018**

£63.50 by **Friday 25th January 2019**

(Please note that payments cannot be refunded within 4 weeks of the expedition without a medical note).

I understand that there is certain equipment I will need to provide for the expedition section.

I consent to sign medical consent forms for my daughter for the training day and both expeditions. (These forms will be sent out to you with letters outlining exact times and trip locations nearer the time).

Parent / Guardian name

Signature

Date