

Friday 2nd March 2018

Dear Parents/ Carers,

I am writing to inform you of the study leave arrangements for the forthcoming GCSE exams.

The Year 11 'Leavers day' will be Tuesday 8th May. Students will arrive in school at normal time in school uniform and will participate in a range of celebratory events throughout the morning, organised by the Year 11 Pastoral Team. We anticipate proceedings finishing around 11:00am-11.30 am. Students will then be expected to leave the school site.

In order to continue to support your daughter we will run intensive revision sessions from Wednesday 9th May to Friday 25th May. These will run as per your daughter's normal school timetable. For example, if your daughter has Maths on a Monday lessons 1 and 2 her Maths revision sessions will take place at this time. This will be the same for all other subjects. We strongly advise your daughter attends these intensive sessions as they will be vital in ensuring all students achieve their potential. The revision sessions are open to all students.

In the next couple of weeks, we will be analysing data from Tracking Point C. If, at this point, the data is showing that a student would particularly benefit from attendance at certain revision sessions, individual teachers will make contact with you. This is in order for us to fully support our students in maximising their potential.

There will be exams during this two and a half week 'revision' period and in order to allow your daughter to prepare fully, we would anticipate students taking study leave in the morning of the day of an afternoon exam and in the afternoon of the day before a morning exam.

We hope you will fully support us in this and encourage your daughter to attend and actively engage in all of these sessions.

We will also provide a supervised, quiet place for students to work during the school day for anyone who would gain benefit from this provision. Refreshments will also be made available for all students attending the revision sessions.

Nearer the time, I will send out a comprehensive timetable which will show the GCSE exams and the scheduled revision sessions. Your daughter will also receive an individualised exam timetable which will include the room allocation for each of their papers.

As the Drama exam is scheduled to take place on Friday 23rd March, all students taking Drama will be off timetable on Thursday 15th March in the lead up to their mock performance which will take place that evening between from 6pm – 8pm.

It is highly likely that your daughter will have a GCSE language speaking exam scheduled between Tuesday 27th March and Friday 4th May. Individual language teachers are now in the process of informing pupils of the dates and times of these in their lessons. Pupils should attend school as normal on the days of their speaking exams and will be excused from lessons at the necessary time to complete them.

I would like to take this opportunity to congratulate the pupils who have already completed their Food practical exam this week. It was such a pleasure to be invited to have a look at the wonderful dishes created by the pupils and I was even lucky enough to taste some! It was clear that the pupils had worked extremely hard in preparation for and during the exam, and I hope that they feel justly proud of their efforts.

The Year 11 Prom will take place on the evening of Monday 25th June and will take place at Three Lakes, Westmill Farm. There will be more information about this to follow.

I would like to thank you for your continued support and wish your daughter the very best of luck in her exams. Please do let me know if there is anything we can do to further support your daughter at this time.

Yours Faithfully,

Miss Louise Waite

Head of Year 11